

# CURRICULUM VITAE



## General Information

Name : Windi Andaresta  
Place and Date of Birth : Bandung, March 01<sup>st</sup> 1997  
Permanent Address : Kp. Cipanji RT 05 RW01 Des.Cihampelas  
Kec. Cihampelas Kab. Bandung Barat  
Current Address : Neglasari Rt/w 02/04 Kec Cibuluh  
Kel Kota bogor Utara Kota Bogor  
Sex : Female  
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## Education Formal

2011-2014	MAN 1 CILILIN : IPA	Bandung
2008-2011	MTsN RONGGA	Bandung
2002-2008	SDN LITAJAYA	Bandung
2014-2016	Bogor EduCARE: Business Administration (PendidikanSetara D3)	Bogor

GPA : 1st Trimester 2.92

## Skills

Language : English  
Indonesia

Office : Microsoft Office Word  
Microsoft Office Excel  
Microsoft Office PowerPoint

Graphic Design : Adobe Photoshop  
Corel Draw  
PhotoScape

Others : Typing  
Filing  
Accounting  
Computer trouble shooting  
Correspondence  
Sosial Media/Internet

## Organisations

1. Member of Scout MTsN RONGGA 2008-2011
2. Member of Scout MAN 1 CILILIN 2011-2014
3. Member of Volleyball Club MAN 1 CILILIN 2011-2014

**\*References available upon request.**