**CURRICULUM VITAE**

**PERSONAL DETAILS**

Name : Lala Yoshida

Sex : Female

Place and Date of Birth: Bandung, 11 Desember 1992

Nationality : Indonesia

Marital Status : Single

New Address : Perum Bumi Karawang residence rt 009/005, Ds. Cengkong

Blok G14 no 29 Kec. Purwasari Kab. Karawang

Handphone Nummber: 0857-7938-6992

**EDUCATION**

2004 : SD N Rangkah

2007 : SMP N 3 Rancaekek

2010 : SMA PGRI Rancaekek

2014 : Universitas Islam Nusantara

**WORKING EXSPERIENCE**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No** | **Year** | **Position** | **Job Deskription** | **Status** |
| 1. | 2015-2016 | PT. Prospect Motor (Honda Cikarang)  (Admin Sparepart)  (Admin Sales) | * Input data in/out sparepart on ystem Honda * Check sparepart (Ready or not ready) in system, with type car. * Serve on mechanics * Cashier Dealer (payment of car (cash), or deposited (booking) and receive ckeck/giro from costumer) * Report of day (data payment) * Checking Faktur for process STNK & BPKB * Data in/out faktur (on process) * Data in/our BPKB (dealer/finance/on process) * Prepare to give BPKB for costumer (cash) or leasing (credit) * Follow up costumer for give BPKB (cash) | Contract  Contract |
| 3. | 2016-2017  (Oct-Jan) | PT. Sarana Baja Ragam Citra  (Admin Accounting) | * Checking in/out sparepart (Stock of Name) * Make purchase faktur * Report invoice for finance * Report items purchased (sparepart) for finance. | On Job Training |

**EXTRA CURRICULAR ACTIVITIES**

2016 : IMMPAQ (Ikatan Muslim Muda Pecinta Al-Qur’an)

2011-2013 : HIMADIKTIKA (Himpunan Mahasiswa Pendidikan Matematika)

2008-2009 : PASKIBRA, OSIS

**HOBBIES**

Singing, Listening to Music, and travelling.