**CURRICULUM VITAE**

**PERSONAL DETAILS**

Name : Lala Yoshida

Sex : Female

Place and Date of Birth: Bandung, 11 Desember 1992

Nationality : Indonesia

Marital Status : Single

New Address : Perum Bumi Karawang residence rt 009/005, Ds. Cengkong

 Blok G14 no 29 Kec. Purwasari Kab. Karawang

Handphone Nummber: 0857-7938-6992

**EDUCATION**

2004 : SD N Rangkah

2007 : SMP N 3 Rancaekek

2010 : SMA PGRI Rancaekek

2014 : Universitas Islam Nusantara

**WORKING EXSPERIENCE**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No** | **Year** | **Position** | **Job Deskription** | **Status** |
| 1. | 2015-2016 | PT. Prospect Motor (Honda Cikarang)(Admin Sparepart)(Admin Sales) | * Input data in/out sparepart on ystem Honda
* Check sparepart (Ready or not ready) in system, with type car.
* Serve on mechanics
* Cashier Dealer (payment of car (cash), or deposited (booking) and receive ckeck/giro from costumer)
* Report of day (data payment)
* Checking Faktur for process STNK & BPKB
* Data in/out faktur (on process)
* Data in/our BPKB (dealer/finance/on process)
* Prepare to give BPKB for costumer (cash) or leasing (credit)
* Follow up costumer for give BPKB (cash)
 | ContractContract |
| 3. | 2016-2017(Oct-Jan) | PT. Sarana Baja Ragam Citra(Admin Accounting) | * Checking in/out sparepart (Stock of Name)
* Make purchase faktur
* Report invoice for finance
* Report items purchased (sparepart) for finance.
 | On Job Training |

**EXTRA CURRICULAR ACTIVITIES**

2016 : IMMPAQ (Ikatan Muslim Muda Pecinta Al-Qur’an)

2011-2013 : HIMADIKTIKA (Himpunan Mahasiswa Pendidikan Matematika)

2008-2009 : PASKIBRA, OSIS

**HOBBIES**

Singing, Listening to Music, and travelling.