

SENDI PERMADIA

Jl. Pasir Jaya VI No. 20 Bandung 40254

CP: 085722440989

Bandung, December 2017

Dear Sir/Madam,

With this letter I would like to submit my application for a job at your institution.

My name is Sendi Permadia. I am 25 years old, male and in excellent health. I Graduated of Bachelor Degree at *Universitas Islam Negeri Sunan Gunung Djati Bandung*, Departement of Mathematic Science (Engineering / Technology). I believe that my education, my analytical, technical ability and some work and practical experience that I had, will be a positive contribution for your company.

I enjoy working individually or team work, hard working, enthusiastic, and easy to adaptation with new environment. I always feel comfortable to liaison with people from various levels. I have curiosity and ability to apply my educational knowledge in many areas. I have a strong will to do my best in every work that I take and highly motivated under minimum supervision with result oriented. I am diligent and always want to learn something new. I am also a fast learner. I love to explore my abilities and self-motivated person.

I am good at presentation skill and make comprehensive reports or proposals. Due to my basic education, so I have knowledge in information technology especially telecommunication and computer system (hardware or software) and also creating multimedia presentation and maintaining web services with my team.

The enclosed curriculum vitae will provide you more details of my background. I would be very happy to have the opportunity to meet you in order to discuss how my background and qualifications could be use for your company. Please contact me by phone (085722440989) or to the address above. Thank you for your time and consideration.

I look forward for your call.

Sincerely,

Sendi Permadia, S. Si

Curriculum Vitae

Personal Data

Name	Sendi Permadia S. Si	
Date of Birth	April 20th 1992	
Religion	Islam	
Address	Jalan Pasir Jaya VI No. 20 RT/RW 002/006 Pasirluyu Bandung, 40254	
Phone	0857 2244 0989 (Mobile)	
E-mail	permadiasendi@gmail.com	
Marital Status	Single	

Formal Education

Period	Description
1998 – 2004	Elementary School : SD Yayasan Beribu, Bandung
2004 – 2007	Junior High School : SMP Kemala Bhayangkari, Bandung
2007 – 2011	Vocational High School : SMK Negeri 4, Rekayasa Perangkat Lunak, Bandung (4 Years Program)
2011 - 2017	Graduated of Bachelor Degree at <i>Universitas Islam Negeri Sunan Gunung Djati Bandung</i> , Departement of Mathematic Science (Engineering / Technology)

Job Experience

Period	Description
2010, 01 th February – 31 th March	Pusat Penelitian Informatika LIPI Bandung, on the job training (Web Developer)
2010, 01 th May – 2011, 31 th August	PT. GITS Indonesia Bandung (Mobile Developer)
2013, 01 th June – 2014, 31 th October	Pondok Baca Arcamanik (Admin)
2015, 18 th May – 2017, 30 th July	PT. Kharisma Potensia Indonesia (Direct Sales Smartfren & Sales Canvasser Smartfren)
2017, 1 th September – 2017, 30 th November	PT. Lippo Group (Sales Executive – Meikarta)

Organizational Experience

Period	Description
2007 – 2011	Member of volley ball SMK Negeri 4 Bandung
2007 – 2008	Member of futsal SMK Negeri 4 Bandung
2007 – 2010	Member of OSIS SMK Negeri 4 Bandung
2008 – 2009	Vice President of ORBIT, SMK Negeri 4 Bandung
2008 – 2010	Chief of Media Sub Division, SMK Negeri 4 Bandung
2011 - 2017	Member of HIMATIKA SAINS (Himpunan Mahasiswa Matematika Sains) Universitas Islam Negeri SGD Bandung
2012 - 2017	PERBAMA (Persatuan Badminton Mahasiswa) UIN SGD Bandung

Informal Education, Training, and Seminar

Period	Description
2014	Organizing Commite event of Seminar Nasional "Matematika Aktuaria" 27 th October
2011	Android Camp 2011, held by CCA
2010	Seminar of Introduction to Android, with GITS Indonesia
2010	Workshop Entrepreneurship, held by BEE
2009	Workshop Design Graphics, held by Comlabs ITB
2008	Leadership & Organization Training, with Informatics Students ITB

Summary of Qualifications

Operating System	Microsoft Windows
Procedural Programming	C, Visual Basic
Object Oriented Programming	C++, Java, Objective-C
Developer Tools	Nokia Qt SDK, Android SDK, Microsoft Visual Studio, Visual Basic, Java Netbeans, Eclipse, MATLAB, Maple, SPSS, MiniTab
Database	MySQL, SqlServer
Networking	LAN Setting
Content Management System	Joomla, Wordpress
Multimedia Design	Corel Draw, Adobe Photoshop, Macromedia flash.

NOMOR : Un/05/06225
NO.SK BAN-PT : 1201/SK/BAN-PT/Akred/S/II/2015
NILAI AKREDITASI : B



NOMOR : FST/SI/1318/2017

KEMENTERIAN AGAMA RI
UNIVERSITAS ISLAM NEGERI
SUNAN GUNUNG DJATI BANDUNG

dengan ini menyatakan bahwa :

SENDI PERMADIA

NIM. 1211701054

lahir di **Bandung** tanggal **20 April 1992** telah menyelesaikan dengan baik dan memenuhi segala syarat pendidikan pada Fakultas **Sains dan Teknologi** Jurusan/
Program Studi **Matematika** oleh sebab itu kepadanya diberikan gelar :

SARJANA SAINS (S.SI)

beserta segala hak dan kewajiban yang melekat pada gelar tersebut.
Diberikan di Bandung pada tanggal **Dua puluh lima April dua ribu tujuh belas**



Dr. H. Opik Taupik Kurahman
NIP. 196812141996031001



Dr. H. Mahmud, M.Si
NIP. 196204101988031001



SURAT KETERANGAN KERJA
No. 015/HRD/REF/KPI/VII/2017

Yang bertanda tangan di bawah ini;

Dengan ini menerangkan bahwa,

Nama : Sendi Permadia
Jabatan : Sales Canvasser
Departemen : Operator, Import & Manufacture

Adalah benar pernah bekerja sebagai karyawan PT. Kharisma Potensia Indonesia, terhitung per 18 Mei 2015 sampai dengan 30 Juli 2017.

Demikianlah surat keterangan ini dibuat untuk dapat dipergunakan sebagaimana mestinya.

Jakarta, 30 Juli 2017


KHARISMA POTENSIA
INDONESIA

Lintang Arum Pratiwi
Head of Human Resources Department

cc. File

PT. KHARISMA POTENSIA INDONESIA
Head Office :
Grha Sentra
Jl. Agung Perkasa IX Blok K-1 No. 26-27
Sunter Agung - Jakarta Utara
Telp : (021) 29384831

GT

PEMERINTAH KOTA BANDUNG
DINAS PENDIDIKAN

CAREER CENTER KOTA BANDUNG

Nomor : 0187/CC.Kt.BDG/SER/2011

Memberikan Sertifikat kepada :

SENDI PERMADIA

NIM : 0708112244

Telahi mengikuti Pendidikan dan Pelatihan Pasca SILTA - Dua Semester

Pada Career Center Kota Bandung Tahun Pelajaran 2010/2011

Program Keahlian : Rekayasa Perangkat Lunak

Dengan predikat : **Kompeten**

Bandung, 16 Juni 2011

DIREKTUR PROGRAM



CAREER CENTER
KOTA BANDUNG

Drs. Sriyanta

NIP : 196505031997021001



**SURAT KETERANGAN CATATAN KEPOLISIAN
POLICE RECORD**

Nomor : SKCK/YANMAS/1492/ VII / 2017 /INTELKAM

Diterangkan bersama ini bahwa :

This is to certify that:

Nama : SENDI PERMADIA
Name
Jenis Kelamin : Laki - laki
Sex
Kebangsaan : Indonesia
Nationality
Agama : Islam
Religion
Tempat dan tgl lahir : Bandung, 20 April 1992
Place and date of birth
Tempat tinggal sekarang : Jl. Pasir Jaya VI No.20 Rt.002 Rw.006 Kel. Pasirluyu
Current address
Kec. Regol. Kota Bandung

Pekerjaan :

Occupation

Nomor Kartu Tanda Penduduk : 3273112004920001

Citizens card number

Nomor Paspor/KITAS/KITAP*

Passport/KITAS/KITAP number

Rumus sidik jari

Fingerprints Formula

Setelah diadakan penelitian hingga saat dikeluarkan surat keterangan ini yang didasarkan kepada :

As of screening through the issue hereof by virtue of :

- Catatan Kepolisian yang ada
Existing Police record
- Surat keterangan dari Kepala Desa / Lurah
Information from local Authorities

bahwa nama tersebut diatas tidak memiliki catatan atau keterlibatan dalam kegiatan kriminal

apapun

the bearer hereof proves not to be involved in any criminal cases

selama ia berada di Indonesia dari : 20 April 1992

during his/her stay in Indonesia from

sampai dengan : 10 Juli 2017

to

Keterangan ini diberikan berhubungan dengan permohonan

This certificate is issued at the request to the applicant

Untuk keperluan/menuju*

For the purpose

Berlaku dari tanggal : 10 Juli 2017

Valid from

Sampai dengan : 10 Oktober 2017

To

Dikeluarkan di : Bandung

Issued in

Pada tanggal : 10 Juli 2017

On

KEPALA KEPOLISIAN SEKTOR REGUL



YANNA NURHANDIANA, SH., S.IK., MSI
KOMISARIS POLISI NRP 80041274

SKCK