



Personal Info :

Anggita Tri Rusdiantoro, SE

Birth of place& date :

Bandung, March 8, 1992

Religion : Moeslem

Marital status : Single

Phone : 0821 2099 77744

E-mail : Anggitatrir@gmail.com

Address: Kp. Simpati RT 1 RW 5

Kel. Cilame Kec. Ngamprah Kab.

Bandung Barat

Education :

- ✓ **University Of Jenderal Achmad Yani (2012 - 2016)**
Bachelor of Economics,
Management
- ✓ **SMK Negeri 11 Bandung (2007 - 2010)**
Software Engineering

Work Experience :

- ✓ **Internal Security Unit (Mei 2017 – December 2017)**
PT. G4S Cash Services (Bandung, West Java)
[Job Desc : Exercising supervision over the implementation of the working procedures performed by all employes. Achieving the target and monitoring targets refer to security manual, fraud investigation. Oversees all aspect of security of work equipment, keeping behavior and work environment remain in good condition.]
- ✓ **Customer Service Officer (Februari 2014 – March 2015)**
PT. Bank Central Asia Tbk (Bandung, West Java)
[Job Desc : Serving customer for opening, maintaining & closing accounts, providing services / accounts facilities and explaining product info as well as providing referral, accepting costumer complaints and completing and performing escalation / follow up to related sections, carrying out administrative activities related to costumer accounts as company service standart to ensure costumer satisfactions].
- ✓ **Sales Executive (May 2013 – January 2014)**
PT. Astra Internasional Tbk – Toyota Sales operation (Bandung, West Java)
[Job Desc : Identifying and meeting customer needs, maintaining good after sales relationship, keeping records of customer appointment & completed sales providing detailed information on the products they are selling].

Organization Experience :

- ✓ Founder Mars (Manajemen – Akuntansi Reguler sore) UNJANI (2016)
- ✓ Vice Chairman of OSIS SMKN 11 Bandung (2008 – 2009)
- ✓ Vice Chairman of Gemvolas SMKN 11 Bandung (2008 – 2009)
- ✓ Member of Fokus (forum komunikasi siswa) Kota Bandung (2008 – 2009)

Skills :

- ✓ Computer skills, Communication and presentation, hight responsibility and effort on accomplishing any task, able to work both as a team and individual.

Hobby and Interest :

- ✓ Sport (Hiking, run, futsal, badminton) and reading