



ANTO AGUS TANTRA ADI GUNA

MALE | AUGUST 13TH, 1988 |
MARRIED

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EXPERIENCE HEAD GA DEPARTEMENT

PT Gistex (2011 - present)

- Make a plans activities of CSR program, make some event of CSR program, make an evaluation of CSR program, make a Yearly CSR report, build a good relationship with external communities, vehicle management, maintenance controlling of infrastructur and office supplies, help Departement Head make a monthly report and make KPI Plan's, and cash management, controlling and make a weekly cash report, controlling and analysis budget of departement. Member of P2K3 : Safety Controlling and QEHS Auditor. Handling in company Business Development.
- Previous position as HRD Staff. In HRD Staff I had handling like employee training, employee satisfaction survey and personnel.
- Achivement : The best employee in 2011 – 2017.

TRAINING & CERTIFICATION

- ISO 9001 | 2014 | Premysis
- ISO 14001 | 2014 | Premysis
- OHSAS 18001 | 2014 | Premysis
- Fundamental Leadership Program |2013| Dale Carnegie

EDUCATION

BACHELOR'S DEGREE IN
MANAGEMENT

Sekolah Tinggi Ilmu Ekonomi Pasundan Bandung (2007 -
2011)

MASTER'S DEGREE IN
MANAGEMENT

Sekolah Tinggi Ilmu Ekonomi Pasundan Bandung (2015 -
2017)