

# RENDY MAULANA SUBAGJA

*Frontliner & Administration  
Specialist*

## PROFILE

Born in Bandung , 5  
september 1992. Moslem.  
Single. and Bachelor of  
Economic Management with  
GPA. 3,67

## CONTACT

### ADDRESS

Permata Kopo Blok GA-66  
Rt.003 Rw.017 Kel.Sayati  
Kec.Margahayu  
Bandung 40228

### PHONE

082126606610

### EMAIL

rendymaulanasubagja@gmail.com

## SKILLS

- Public Speaking
- Service Excellent
- Administratition
- Analysing
- Marketing
- Archive Management
- Ms.Office

## WORK EXPERIENCE

- |             |   |
|-------------|---|
| 2019 - now  | <b>PT. TUNAS RIDEAN TBK.</b><br>Administration Head   |
| 2018 - 2019 | <b>PT. SUMMARECON AGUNG<br/>TBK (UNIT SUMMARECON<br/>BANDUNG : PT. BANDUNG<br/>TATANAN KOTA)</b><br>Admin Staff |
| 2015 - 2017 | <b>PT.BANK CENTRAL ASIA</b><br>Customer Service Officer   |
| 2011 - 2015 | <b>MCDONALD'S BIP</b><br>Cashier  |

## EDUCATION

- |             |   |
|-------------|---|
| 2011 - 2015 | <b>BACHELOR OF<br/>ECONOMIC</b><br>Universitas Islam Negeri Sunan<br>Gunung Djati Bandung |
| 2007 - 2010 | <b>SENIOR HIGH SCHOOL<br/>IN NATURAL SCIENCE</b><br>SMA Negeri 17 Bandung                 |

## REFERENCES

- |              |  |
|--------------|--|
| 08132046731  | <b>DRA. LYDIA KRISTİYANTI</b><br>Supervisor, PT. BCA Tbk.. |
| 081214750001 | <b>MANIK SANTANA, ST.</b><br>Manager, McDonald's BIP       |

## OTHER ACTIVITY

- |             |  |
|-------------|--|
| 2008 - 2009 | <b>HEAD OF<br/>ADMINISTRATION</b><br>Paskibra Kota Bandung |
| 2008 - 2009 | <b>VICE OF OSIS<br/>CHAIRMAN</b><br>OSIS SMAN 17 Bandung   |