

Curriculum Vitae



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Jl. Gn. Malabar D.19 No.144
Perumnas Cirebon

Moch. **Hirz**am Purnama **Dimas**

- Bandung, May 25th, 1978
- Male
- Married
- Indonesian
- Sundanese
- Moslem
- Sport Lover
- Family Man



"I am a man who likes to do anything till the finish line. My motto" The mission should be accomplished" was really deep inside in my mind. It would be my happiness to devote the best of me for another include yours. I am easily satisfied to do the best."

Education



2005 – 2006

Bachelor of Economics STIE YASMI Cirebon, Score 3.42 in Scale 4.0



1996 – 1999

Diploma of Business Administration Polytechnic Negeri Bandung, Score 2.67 in Scale 4.0

Experience



ASTRA international **AUTO 2000**

2000 - 2014

PT. Astra International, Tbk – TSO Cirebon & Indramayu Branch, as

- Part Administrator /2000 - 2002
- Unit Administrator/2002 - 2008
- PGA Administrator/2008 - 2012
- Cashier/2012 - 2014

2014

PT. Astra International, Tbk – TSO Cirebon Body & Paint Branch

- Finance & Adm Supervisor Trainee
→ Main Activity: **Acting** as Finance & Administration Supervisor

2015

PT. Astra International, Tbk – TSO Head Office

- Fin & Adm Supervisory Development Trainee
→ Main Activity: **On the job training** at branch, accounting/Audit/Tax/Finance Dept, **Project member** of Business Process Re-engineering of Auto 2000

2016 - 2017

PT. Astra International, Tbk – TSO Jakarta Krida & Bogor Dramaga Branch

- Finance & Administration Supervisor
→ Role: **BM Partner** (Co-leader, consultant & Advisor); **Fin&Adm** (AR/AP, Asset, Cash Flow, Opex); **HCGS** (Asset keeper, legal, IR, Personell adm, developing subordinates); **Internal Control** (self audit, prevent of fraud, SOP guard)
→ Main Activity: **Financial** (Planning & Budgeting, Cash flow planning & Control), **Customer Satisfaction** (supporting other department; unit, part, service based on SOP and regulation), **Internal Process** (Cash flow operational, A/R Management, Asset & Stock, Internal Control/Audit, Reporting), **Learning & Growth** (HR function, GA & EHS Function, Legal & Tax)

2018 - Present

Entrepreneur of Layer Farm

Training & Course



Conducted by PT. Astra International, Tbk – TSO (Auto2000)

- New Service Architecture (2001)
- Basic Administration Training (2001)
- SAP User Training (2003)
- Training for Trainer MS Office (2003)
- Officer Development Program (2006)
- Auto2000 Service Architecture (2006)
- Personell & GA Training (2012)
- Finance & Administration Management Development Program (2015)
- New Apprentice Orientation (2016)
- Culture agent Training (2017)

AUTO 2000

Conducted by PT. Toyota Astra Motor

- Part Toyota Basic Training (2001)



Conducted by Astra Management Development Institute, PT. Astra International, Tbk

- Astra Management System; Quality Control Cycle Training (2011)
- Admin Unit and Service Training (2006)
- Astra Green Company Training (2010)

ASTRA international

Conducted by Lembaga Manajemen dan Akuntansi, Universitas Swadaya Gunung Jati Cirebon

- Brevet A & B course (2013)
- Accounting Cycle course (2013)



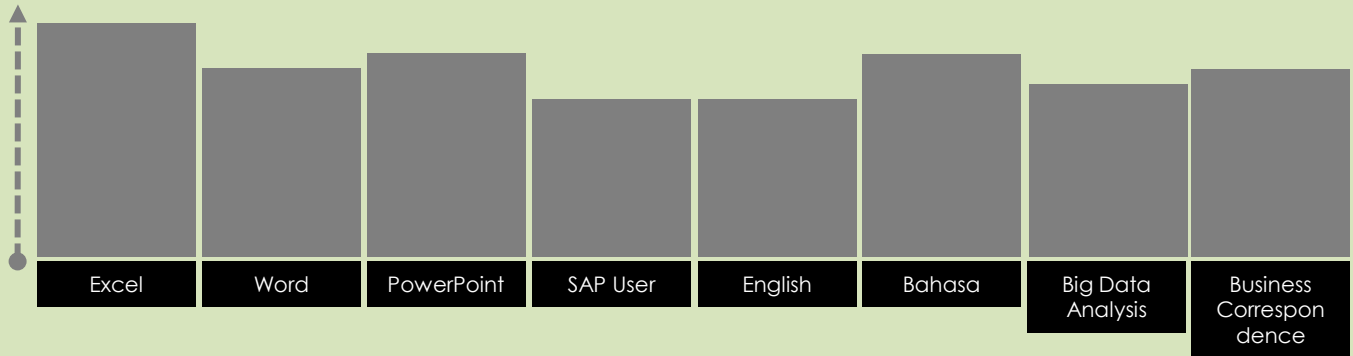
Proficiency



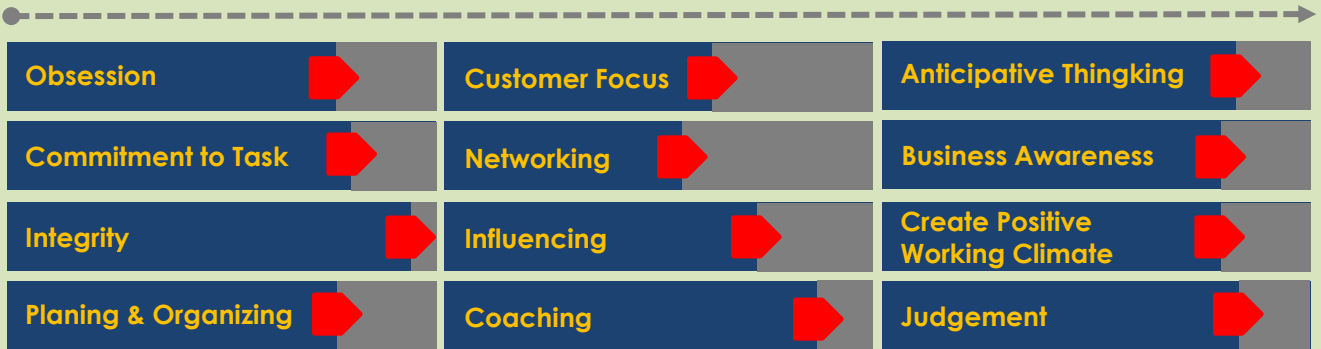


**Moch. Hirzama
Purnama Dimas**

Professional Skills



Competencies



Improvement Project



Business Process Re-Engineering	New Business Process Vehicle area in Auto 2000 Through Digitalization Process (2016)
Quality Control Project	Reducing A/R Collection Days Body & Paint from 29 Days to 21 Days in Auto 2000 Cirebon (2013)
Final Review Project	Part Indirect Management Improvement to minimize A/R Collection Days in Auto 2000 Cirebon (2016)

Licenses & Certificate



E-KTP	3274032505780015
Driving Licenses A&C	780513360310
Tax Brevet A&B	13/LMA-BP/1/VII/2013