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Jl. Gn. Malabar D.19 No.144 Perumnas Kota Cirebon

Moch. Hirzam Purnama Dimas

- Bandung, May 25th, 1978
- Male
- Married
- Indonesian
- Sundanese
- Moslem
- Sport Lover
- Family Man

"I am a man who likes to do anything till the finish line. My motto" The mission should be accomplished" was really deep inside in my mind. It would be my happiness to devote the best of me for another include yours. I am easily satisfied to do the best."



Education

2005 - 2006

Bachelor of Economics STIE YASMI Cirebon, Score 3.42 in Scale 4.0

1996 - 1999

Diploma of Business Administration Polytechnic Negeri Bandung , Score 2.67 in Scale 4.0

Experience

2000 - 2014

PT. Astra International, Tbk – TSO Cirebon & Indramayu Branch, as

- Part Administrator /2000 2002
- Unit Administrator/2002 2008
- PGA Administrator/2008 2012
- Cashier/2012 2014

2014

PT. Astra International, Tbk – TSO Cirebon Body & Paint Branch

- Finance & Adm Supervisor Trainee
 - → Main Activity: Acting as Finance & Administration Supervisor

2015

PT. Astra International, Tbk – TSO Head Office

- Fin & Adm Supervisory Development Trainee
 - → Main Activity: On the job training at branch, accounting/Audit/Tax/Finance Dept, Project member of Business Process Re-engineering of Auto 2000

2016 - 2017

PT. Astra International, Tbk – TSO Jakarta Krida & Bogor Dramaga Branch

- Finance & Administration Supervisor
 - → Role: BM Partner (Co-leader, consultant & Advisor); Fin&Adm (AR/AP, Asset, Cash Flow, Opex); HCGS (Asset keeper, legal, IR, Personell adm, developing subordinates); Internal Control (self audit, prevent of fraud, SOP guard)
 - → Main Activity: Financial (Planning & Budgeting, Cash flow planning & Control), Customer Satisfaction (supporting other department; unit, part, service based on SOP and regulation), Internal Process (Cash flow operational, A/R Management, Asset & Stock, Internal Control/Audit, Reporting), Learning & Growth (HR function, GA & EHS Function, Legal & Tax)

2018 - Present

- Entrepreneur of Layer Farm
- Consultant Freelance of SOP Automotive Dealer

Training & Course

Conducted by PT. Astra International, Tbk – TSO (Auto2000)

- New Service Architecture (2001)
- Basic Administration Training (2001)
- SAP User Training (2003)
- Training for Trainer MS Office (2003)
- Officer Development Program (2006)
- Auto2000 Service Architecture (2006)
- Personell & GA Training (2012)
- Finance & Administration Management Development Program (2015)
- New Apprentice Orientation (2016)
- Culture agent Training (2017)

Conducted by PT. Toyota Astra Motor

• Part Toyota Basic Training (2001)

Conducted by Astra Management Development Institute, PT. Astra International, Tbk

- Astra Management System; Quality Control Cycle Training (2011)
- Admin Unit and Service Training (2006)
- Astra Green Company Training (2010)

Conducted by Lembaga Manajemen dan Akuntansi, Universitas Swadaya Gunung Jati Cirebon

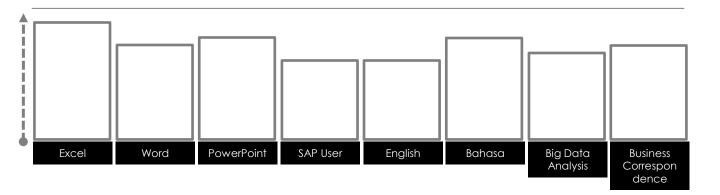
- Brevet A & B course (2013)
- Accounting Cycle course (2013)

❖ Froficiency



Curriculum Vitae
Moch. Hirzam Purnama Dimas

❖ Profesional Skills



Competencies

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Obsession	Customer Focus	Anticipative Thingking
Commitment to Task	Networking	Business Awareness
Integrity	Influencing	Create Positive Working Climate
Planing & Organizing	Coaching	Judgement

❖ Improvement Project

Business Process Re- Engineering

New Business Process Vehicle area in Auto 2000 Through Automation Process (2016)

Final Review Project

Part Indirect Management Improvement to minimize A/R Collection Days in Auto 2000 Cirebon (2016)

Quality Control Project

Reducing A/R Collection Days Body & Paint from 29 Days to 21 Days in Auto 2000 Cirebon (2013)

Quality Control Cycle

Shorten Lead Time SPK Opname of Vehicle Business Process in Auto 2000 Cirebon (2005)

Licenses & Certificate

E-KTP	3274032505780015
Driving Licenses A&C	780513360310
Tax Brevet A&B	13/LMA-BP/1/VII/2013

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