

# REZA AJIE REYNALDY

## PROFILE

A Bachelor of Management from Widyatama University with GPA 3.11 from 4.00 who is currently looking for a job where I can utilize my skills, put my learning into practice, and make a contribution. I am eager to learn, and excited to develop my career in this dynamic industry.



BANDUNG, ID



REZAAJIEREYNALDY@GMAIL.COM



085-782-743606



REZA AJIE REYNALDY



@REZAAJIE



### EDUCATION & ORGANIZATION

SMAN 9 BANDUNG, 2011-2014

Bachelor Degree of Management  
University of Widyatama. 2014-2018

UNIVERSITY OF WIDYATAMA  
Malam Apresiasi Seni Angkatan (MASA)  
Position : Documentation

### COMPUTER SKILLS

MICROSOFT OFFICE  
SYSTEM ANALYSIS AND PROGRAM DEVELOPMENT  
(FUNDAMENTAL AND HUMAN RESOURCE)  
STATISTICAL PACKAGE FOR THE SOCIAL SCIENCES  
(SPSS)  
INTERNET  
SEARCH ENGINE  
GMAIL  
SOCIAL MEDIA

### WORK EXPERIENCE

**JULI - PRESENT 2019**

MATOA INDONESIA  
CUSTOMER SERVICE

**FEB-APRIL 2018 INTERNSHIP**

CV. SARANA PROMO ADVERTISING  
SUPPLY CHAIN

**OCT-DEC 2017 INTERNSHIP**

CV. ANUGERAH PRATAMA  
ACCOUNTANT

### SUMMARY OF QUALIFICATIONS

- Excellent interpersonal and communication skills
- Strong decision making and analytical skills
- Highly organized and efficient
- Accuracy and great attention to detail
- Ability to plan and schedule things in advance
- Adaptability and ability to work under pressure
- Patience and self-control
- Ability to effectively follow existing procedures as well as implement new ones
- Computer literate with excellent typing speed

### TRAININGS AND SEMINARS ATTENDED

- **Comprehensive Training Education**  
June 2016 - August 2016  
*Millennium Penata Futures*
- **Job training**  
May 2017  
*PT Taman Impian Jaya Ancol*