



# IDA AYU SOFIANI DEWI YULANDARI

082122185294

sdyulandari

dayuyuland@gmail.com

sdyulandarii

JALAN BUKIT SARI NO.45 CIUMBULEUIT, BANDUNG.

## PERSONAL INFO

**BIRTH** : GIANYAR,  
15 JULY 1995  
**GENDER** : FEMALE  
**RELIGION** : HINDU  
**STATUS** : SINGLE  
**HEIGHT** : 172 CM  
**WEIGHT** : 54 KG

## EDUCATION

- 2000 - 2006  
SD NEGERI 2 BLAHBATUH
- 2006 - 2009  
SMP NEGERI 1 BLAHBATUH
- 2009 - 2012  
SMK NEGERI 1 MAS-UBUD
- 2013 - 2018  
UNIVERSITAS KOMPUTER  
INDONESIA

## PERSONAL SKILL

- ADAPTABLE
- ATTENTION TO DETAIL
- TEAM WORK
- TIME MANAGEMENT
- COMMUNICATION
- PROBLEM SOLVING

## LANGUAGE

**ENGLISH**  
**WRITING** : PROFICIENT  
**SPEAKING** : COMPETENT  
**READING** : PROFICIENT

## HOBBIES

MUSIC , BADMINTON,  
CULINARY, PLAY GAMES

## STRENGTH AND WEAKNESS

### STRENGTH :

- FOCUS
- STRUCTURED THINKING
- FOLLOW THE RULES

### WEAKNESS :

- SHORT-TERM MEMORY
- SHY OR TIMID PERSON
- MOODY

## ABOUT ME

My name is Ida Ayu Sofiani Dewi Yulandari, but you can call me Dayu. I am graduated from Indonesia Computer University, majoring Informatics Engineering. I am a person who want to learn some thing new, attention to detail and structured thinking. Interest in software development and management field. Having knowledge about technical writing, customer handling, marketing and basic of management communication. Previously, I had worked as a customer relationship, then had an internship at Telkom Indonesia as personal service staff. I have got a lot of experience, how we communicate with a lot of people with different behavior, and how we build a good relationship with others.

## WORK EXPERIENCE

**MAY 2019 - AUGUST 2019**

**PT. GLOBAL KAPITAL INVESTAMA**  
**CUSTOMER RELATIONSHIP OFFICER**

**JOB DESC : BUILD GOOD COMMUNICATION WITH CUSTOMER, OFFERING PRODUCT, CUSTOMER HANDLING, SUPPORT 24/7 AND CREATE DESIGN FOR DIGITAL CAMPAIGN.**

**AUGUST 2016 - NOV 2016**

**PT. TELEKOMUNIKASI INDONESIA (TELKOM)**  
**PERSONAL SERVICE STAFF (INTERNSHIP)**

**JOB DESC : CREATE TECHNICAL REPORTS, CHECKING DEVICE, OFFERING UPGRADING PRODUCT, AND MAKE A WELCOME PAGE DESIGN.**

**SEPT, 2012 - DEC 2012**

**PT. KIMBRATAS**  
**NETWORK ADMINISTRATOR**

**JOB DESC : ENSURE ALL PC AND NETWORK ARE RUNNING PROPERLY, INSTALLING SOFTWARE, AND MONITORING ANY EQUIPMENT OR PROBLEMS RELATED TO COMPUTER/IT.**

## ORGANIZATION

**OCT, 2014 - OCT, 2015**

**VICE MANAGER OF PERFORMANCE DIVISION**  
**SAUNG BUDAYA (SADAYA) UNIKOM, BANDUNG.**

**JOB DESC : DO MANAGER TASK, CREATE AN MoU, SCHEDULLING PERFORMANCE, DOCUMENTING ALL ACTIVITY, AND BUILD RELATIONSHIP WITH INTERNAL OR EXTERNAL UNIVERSITY.**

**2010 - 2012**

**COMPUTER AND NETWORK ENGINEERING P.U SMKN 1 MAS UBUD, BALI.**  
**TECHNICIAN**

**JOB DESC : MAINTENANCE PC AND WIFI INSTALLATION**

## TECHNICAL SKILL

**MICROSOFT OFFICE**  
**(WORD, EXCEL, POWERPOINT)** : ●●●●●●●●○○

**UML** : ●●●●●●●●○○

**HTML / CSS** : ●●●●●●○○○○

**JAVA** : ●●●●●●○○○○

**NETWORK INSTALLATION** : ●●●●●○○○○

**ADOBE PHOTOSHOP** : ●●●●●●●○○○

**ADOBE PREMIERE** : ●●●●●●●○○○

**OOP** : ●●●●●●○○○○

**CUSTOMER RELATIONSHIP** : ●●●●●●●○○○