

# Anggita Tri Rusdiantoro, SE

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## Personal info :

Birth of place& date :  
Bandung, March 8, 1992  
Religion : Islam  
Marital status : Single

## Skill

Computer skill  
Analyst skill  
Sales & Marketing  
Customer Relationship  
Communication, Presentation  
Investigation & Auditing  
Logistics/Warehouse

## Training / Seminar

- Impementing Rule 145 & Quality Management System
- Human Factor
- GMP & GDP Overview Implementation Course
- Internal Audit 19011
- Bakti BCA
- First salesmanship Training
- Professional Selling Skill Training

## Organization Experience

- Founder Mars (Manajemen – Akuntansi Regular sore) UNJANI (2016)
- Vice Chairman of OSIS SMKN 11 Bandung (2008 – 2009)
- Member of Fokus (forum komunikasi siswa) Kota Bandung (2008 – 2009)

## Hobby

Sport (Hiking, run, futsal, badminton) and reading.

## Work Experience

- **Sales Officer (Aero Engine) – PT Nusantara Turbin dan Propulsi (2019 – Present)**  
Job Desc : Identifying and meeting customer needs, maintaining good relationship, keeping records of customer appointment & completed sales providing detailed information on the products they are selling, prepare contract and negotiation with customer, prepare sales annual plan, evaluation of sales realization, conduct induction meeting and closing meeting with related function, issue work order, issue quotation, issue shipping and issuance request for delivery, create monthly report of actual sales, monitor engines production process, monitor engines after delivery until the warranty run out.
- **Sales Planning & Logistics – PT. Prospect Motor (2017 - 2018)**  
Job Desc : Planning, analyzing, monitoring planning inventory stock in main dealers and dealers to achieve an ideal stock level so that it can balance customer supply and demand (dealers). Analyze the needs / demands of the unit and monitor the delivery of car units from all dealers to achieve the target in accordance with the plan. Develop logistics / stock processes and systems in the main dealer warehouse so that there are more effective processes and systems to maintain stock levels that remain ideal and on target.
- **Internal Security Unit (Audit & Investigation) - PT. G4S Cash Services (2017)**  
Job Desc : Conducting surveillance over the procedure of the work done by all employees. Reaching the target of control refers to the security manuals, conducting investigations and provide recommendations related fraud/findings/violation of SOP. Check all the equipment security aspects of employment, stock storage, check out related documents audit/investigation, maintain the behavior and work environment remains in good condition.
- **Customer Service Officer - PT. Bank Central Asia Tbk (2014 - 2016)**  
Job Desc : Serving customer for opening, maintaining & closing accounts, providing services / accounts facilities and explaining product info as well as providing referral, accepting costumer complaints and completing and performing escalation / follow up to related sections, carrying out administrative activities related to costumer accounts as company service standart to ensure costumer satisfactions.
- **Sales Executive - PT. Astra Internasional Tbk – TSO (2012 - 2014)**  
Job Desc : Identifying and meeting customer needs, maintaining good after sales relationship, keeping records of customer appointment & completed sales providing detailed information on the products they are selling.
- **Entrepreneur (2010-2012)**

## Education

- S1 – Management, Universitas Jenderal Achmad Yani (2012 – 2016), GPA 3.21
- Software Engineering, SMK Negeri 11 Bandung (2007 - 2010)