

Administration and Customer Service

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SOCIAL MEDIA

instagram
instagram.com/gerygege

facebook
facebook.com/gerygege

in linkedin linkedin.com/gerygege

PROFILE

Hello, I am Gerri Yudha Pranata (gege) passionate about administration and customer service. Work with creative, multi task, adaptable and flexibel. Happy to manage work and relationship with customer for best service to great.

WORK EXPERIENCE

Administration in PT Karya Gemilang Selatan Bekasi, Present

Customer service, report, inventory, documentation, filling, estimator, maintenance & repair (M&R)

Project Administration in PT Citra Retrofita Pratama Bandung, 2012 - 2014

Report, documentation, filling, drawing, control, and support

Crew Banquet in Hotel Mercure Ancol Jakarta, 2009

Prepare event party, meeting, gathering, wedding and etc

EDUCATION

University Widyatama, Industrial Engineering, Bandung, 2012

Vocational High School Teknika, Automotive Sukabumi, 2008

ORGANIZATION & SCHOLARSHIP

Committee Seminar Internasional Business and Management

Commitee Seminar LOGIC (Logistic & Suply Chain)

Scholarship from Governor Jawa Barat

Scholarship from Foundation University Widyatama