



MUHAMMAD RIZKI

UTAMA YUDHA

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Profile

I am a passionate person with desire to help people and make their days better by my warm hospitality. I always try to give a good impression with my good attitude and my communication skill. I am excited to be part of a team that have a lot of creativity and good environment.

Education

2015 - 2019

Politeknik Negeri Bandung,
majoring in English

Achievement

TOEIC, score: 560

Engllish Proficiency Test, score:
480

Experiences

2018

Public Relation

Dinas Perhubungan Provinsi Jawa Barat

- Making letters and replying email
- Making a content for social media: Twitter and Instagram
- Getting some information about current issues
- Editing photos and videos for documentation
- Making plan or schedule for several events

Skills

Good communication skill

Active listening skill

Exceptional Interpersonal skill

Focused, organized, and work well both in team or individually

Fluent in English

Multi-task

Fast learner

Organizations

- Himpunan Mahasiswa Bahasa Inggris, 2015
- Visual Arts, 2015