

# WILDAN SATYA MAHARDIKA

• Human Resources •  
0838 2121 6213 • wildanmahardika777@gmail.com

## ABOUT ME

Serving public with 3 years of background in document verification, Human Resources of Public Servant, ability to work with team, and Social Media engagement. Willing to take on new tasks with enthusiasm and considered valuable and gifted team player.

## EDUCATION

2010 - 2015 • STIKes A. Yani Cimahi  
Public Health with GPA 3.13

2017 • Certified Health and Safety  
Environment (AK3U)

## EXPERIENCE

### 2021 - present Human Resources

Kelurahan Cipageran - Kota Cimahi

( Responsible for screening, oversee, and making a monthly and annual report of Public Servant task )

### 2018 Public Service & Document Verification

Kelurahan Cipageran - Kota Cimahi

( Serve the public, and subserve to the country. Receive, verification, and making a Letter of Statement document )

### 2017 Admin Social Media & Customer Service

CV. Patria Karya Mulia (Bloods Industries)

( Posting product and manage strategy marketing at Social Media and helping Customers who interested with our brand, from inquiring the product, buying, and paying transaction )

### 2016 Marketing Team Leader

Mom and Kids Radio & Event Organizer

( Leading Team Marketing Division such as management and performance monitoring. Team leaders oversee projects and supervise the day-to-day operations of their team, making sure everyone is pushing their skill to sell product )

## SKILLS

Microsoft Office

Human resources management

Social media strategy

## ORGANIZATION

I was being active at Nature Organization called SANCAPALA in 2015 - 2016 as a committee, and one of a founder in that organization.