

Ganda Yoga Satria

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I'm Ganda Yoga Satria. I am in good health, I have good motivation for process and growing up, eager to learn something new and can work with a team or by myself. Beside of that I possess adequate computer skill, internet literate, have good communication skill and have good command in English both of spoken and written.

🎓 Education

Bachelor In Management, *University of Muhammadiyah Semarang* [📄](#)

2017 – 2021

Semarang, Indonesia

- GPA 3.56
- Active in department associations, UKM (Student Activity Unit) at the faculty and university level.

Senior High School, *Senior High School of 1 Kandangan*

2012 – 2015

Kediri, Indonesia

- OSIS Management (Head of National and State Life Section)
- Participants in the Vocal Group Competition for High School and General Level

🧠 Skills

- English Communication
- Leadership
- Public speaking
- Operate Microsoft Office
- S.E.O

📁 Professional Experience

Field Education Consultant, *PT. Ruang Raya Indonesia*

2022 – 2023

Responsible for socialization in schools, customer satisfaction, administration of database monitoring and handling objection from the customer. Promote products both in personal selling and online marketing. The achievement target was achieved 147% and received the BAC best sales award for top 10 from national.

Admin and Small Business Owner, *Afful Cafe & Rumah Bahasa*

2019 – 2022

Responsible for teaching recruitment, administration, direct sales or online marketing, sales documentation and financial reports. We have 1 admin and 2 teachers.

Supervisor, Trainer and Translator of English Department, *Yasiha Vocational High School*

2017 – 2022

Responsible for supervising, running and coordinating the team so that it can prepare RPP, programs and events to run well. In addition, I am an English translator when I have a visit to Borobudur and several other places.

Marketing Team (Part Time), *Yasiha Vocational High School*

2019 – 2021

Responsible for introducing a company to the public, through educational services made by the company directly or online. Maintaining good relations with customers and the community as well as bridging between the company and the external environment.

English Trainer of Developing Human Resource,

IAILM University of Suryalaya Tasikmalaya

2016 – 2016

Responsible for scheduling, Preparing the equipment, planning training activities, Presenting Training Materials and Conducting evaluations related to the implementation of community training activities for Developing Human Resource of Panjalu.

Organizations

TDA Community (Tangan Di Atas), Member

2021 – present

Responsible for participating in syari'a. Based on business training activities with the canvas business method, search engine optimization (SEO) and digital marketing.

Yasiha English Club, Chief

2017 – 2022

Responsible for monitoring and ensuring english extracurricular team activities run smoothly, public speaking, public relations, content concepor, copywriting, script writer, editorial and prepare teaching language materials to talk with foreigners.

Training Division for Hipmi-PT Unimus Member Development, Chief

2019 – 2021

Responsible for monitoring the entrepreneurship training program, digital marketing, public speaking, public relations and leadership for new members of HIPMI-PT UNIMUS will run well.

Ammir Abrar, Vice

2019

Responsible for monitoring and running team activities in finding orphanages, donors, organizing social fund distribution activities, public speaking, public relations and content concepor.

TC 130 and Mastering System, Chief of A Team

2015 – 2016

Coordinate and organize all programs in the organization and be responsible internally to Trainers during the Evaluation Meeting regarding speech, public speaking, public relations, roleplay and debate competitions in english.

Certificates

Mastering System

English trainer training by BEC Kampung Inggris

Microsoft Office skill test.

Computer skill training by Terra Computer

TOEFL

Highly proficient in speaking and writing

Digital Marketing by BNSP

Digital marketing, Content creator and creative product.

Export-Import

Training and learning how to do export-import form University of Muhammadiyah Semarang.

Languages

Indonesia • English • Japanese