



# Rachma Juni

## Procurement Engineer

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### Personal Summary

An Industrial Engineering graduate with 8-year experience as SP P&ID Modeler / Drafter Autocad, by mastering Autocad & Smart Plant P&ID software and 9-month experience as Procurement Engineer. I can establish a strong communication and negotiation. Able to adapt to the work environment and easy to work in a teamwork. currently seeking for opportunities in the field related to Procurement Officer.

### Skills & Abilities

- Negotiation (Competent)
- Purchasing (Competent)
- Managing Vendor List (Competent)
- Microsoft Office (Competent)
- Software CAD (Competent)
- SmartPlant P&ID (Competent)

### Working Experience

#### PROCUREMENT ENGINEER

August 2021 – April 2022

PT Rapid Infrastruktur Indonesia

Preparing the purchase of Project or Company needs

Scope of job:

- Analysis Company or Project needs, Request Quotation and make some negotiation with vendor, Make a Purchase Order, Controlling the schedule delivery of vendor, Inspection item to warehouse / store

#### SP P&ID MODELER

January 2013 – August 2021

PT Rekayasa Industri

Operator Autocad or SP P&ID for Prepare drawing P&ID

Scope of job:

- SP P&ID or Cad Operator, Prepare P&ID, PFD & UFD, Draft Preparation for P&ID and PFD drawing

## Education

**BACHELOR OF INDUSTRIAL ENGINEER**

Pancasila University

2015 - 2020

## Courses & Certification

**DAMPAK PENERAPAN PSAK 72 DI INDUSTRI KONSTRUKSI PT REKAYASA INDUSTRI**

Ikatan Akuntan Indonesia (IAI)

**PENGAWASAN K3 INDUSTRI MINYAK DAN GAS (IMG)**

Lembaga Sertifikasi Profesi Minyak dan Gas (LSP MIGAS)

**CREATING P&ID WITH SMARTPLANT P&ID (BASIC) TRAINING**

Integrapp

**SPPID - SETUP & CUSTOMISATION TRAINING**

Integrapp

**PELATIHAN TKDN MIGAS**

**VERIFIKASI & PERHITUNGAN TKDN BERDASARKAN PTK 007 REVISI 4**

OG Indonesia